

MINUTES OF THE REGULAR MEETING
THE MEDINAH PARK DISTRICT, DUPAGE COUNTY, ILLINOIS
June 21, 2023

The Regular Meeting of the Board of Commissioners of the Medinah Park District, DuPage County, Illinois was held on Wednesday, June 21, 2023 at the Park District's Connolly Recreation Center located at 22W130 Thorndale Avenue, Medinah, Illinois.

The meeting was called to order at 7:02 PM by the President Jean Ott.

Commissioner Ott led the Pledge of Allegiance.

Roll Call was taken showing the following members present:

Commissioners: Jean Ott, President; Maryann Grygiel, Vice President;
John Blankenship, Treasurer (via phone); Irene Jarocinski, Commissioner;
Russell Bean, Commissioner

Commissioners Absent: None

Also Present: Bruce Baum, Executive Director/Secretary; Vince DeGrado,
Superintendent of Parks; Jim Huetson, Supt. of Recreation;
Maria Piworski, Supt. of Finance/HR

Public in Attendance: None

Commissioner Ott recognized a quorum.

Commissioner Ott asked if there were any additions, corrections or deletions to the Agenda. Commissioner Ott asked that Citizen Comments be allotted 30 minutes. It was moved by Commissioner Ott and seconded by Commissioner Jarocinski to approve the Agenda as amended. Commissioner Ott asked for discussion. There was none.

All In Favor

Aye: Jean Ott, Maryann Grygiel, John Blankenship, Russell Bean, Irene Jarocinski

Nay: None

Absent: None

Motion Carried.

It was moved by Commissioner Bean and seconded by Commissioner Jarocinski to approve the Regular Meeting Minutes of May 17, 2023 as presented. Commissioner Ott asked for discussion. Commissioner Bean asked about the syntax of re-elected vs. newly elected in the minutes for swearing in Commissioners Grygiel and Jarocinski.

ROLL CALL VOTE:

Aye: Maryann Grygiel, John Blankenship, Russell Bean, Irene Jarocinski, Jean Ott

Nay: None

Absent: None

Motion Carried.

Call to Order

Pledge of Allegiance

Roll Call

Approval of Agenda

Approval of Regular
Meeting Minutes
May 17, 2023

It was moved by Commissioner Bean and seconded by Commissioner Ott to approve the payment of disbursements of past and future bills as presented. Commissioner Ott asked for discussion. Questions about bills related to trips, Omega Sign, Graf Tree Care and Pizzo Landscaping.

ROLL CALL VOTE:

Aye: Russell Bean, Irene Jarocinski, Jean Ott, Maryann Grygiel, John Blankenship
Nay: None
Absent: None
Motion Carried.

It was moved by Commissioner Bean and seconded by Commissioner Ott to approve the payment of disbursements of payroll for the month of May, 2023 as presented. Commissioner Ott asked for discussion. There was none.

ROLL CALL VOTE:

Aye: Russell Bean, Irene Jarocinski, Jean Ott, Maryann Grygiel, John Blankenship
Nay: None
Absent: None
Motion Carried.

Treasurer Blankenship presented the monthly Treasurer's Report for the month ending May 31, 2023. The report will be filed for future auditing purposes.

Spring, 2023 Youth Soccer volunteer coaches invited to attend meeting for appreciation plaques presentation. None of the coaches were available for the meeting.

Supt. DeGrado's report highlights were presented. Commissioner Ott had questions related to residential dumping of materials in our parks, tree pruning and new park signs.

Supt. Jim Huetson provided the Recreation Dept. highlights. Jim will provide written reports moving forward. Updated staff and commissioners on Summer Camp and various upcoming special events. Commissioner Grygiel commented on Dog Days of Summer event.

Supt. Piworski's report highlights were presented. Questions and discussion on Metra monthly revenue issues as compared to lease requirements and ongoing sustainability of lease arrangement for both Metra lots. Communication with Metra to discuss long term viability of lease arrangements is necessary. Commissioner Ott asked about tax levy payments.

Safety Manager Goode's report highlights were presented. There were no questions from commissioners.

There was no report from the Park District attorney. He was not in attendance.

Approval of Payment of Disbursement of Past and Future Bills as presented

Approval of Payroll Disbursements – May, 2023

Treasurer's Report – May 31, 2023

Staff Reports:

Youth Soccer Coaches Appreciation Plaques

Park/Maintenance Report

Recreation Report

Finance/HR Report

Risk Management Report

Attorney Report

<p>Commissioner Jarocinski commented that residents were happy with the Thorndale Park tennis court complex.</p>	<p><u>Written and/or Verbal Communication from Citizens to Staff/Board</u></p>
<p>Commissioner Bean commented on ongoing efforts for additional tree planting operations and asked about any possible future partnering with the Morton Arboretum. Commissioner Ott commented on the new park signs, the recent dog event, the Felcan Memorial write up and the Marino/Park Ranger park bench.</p>	<p><u>Commissioner's Comments</u></p>
<p>There were no Citizen Comments made during the Board Meeting.</p>	<p><u>Citizen Comments</u></p>
<p>Director Baum provided updates related to NEDSRA's operations.</p>	<p><u>Director's Report:</u> <u>Notes:</u> NEDSRA</p>
<p>Director Baum updated the Commissioners on the park sign installation progress. Park division still has 4 signs to install.</p>	<p>Park Sign Installation Update</p>
<p>There was a lengthy discussion surrounding citizen complaints/concerns related to late night/weekend parking activity by teens/young adults at the Riha Park parking lot. Various options to counteract these activities was discussed.</p>	<p>Riha Park Parking Lot Activity</p>
<p>Director Baum updated the Commissioners on the progress of the design work for the district's new website. We are still approx. 2-3 weeks away from review of the 2nd stage of design work performed by Weblinx.</p>	<p>Website Update</p>
<p>The Activity/Project Log was provided to Commissioners via electronic mail.</p>	<p>Activity/Project Log Update</p>
<p>Director Baum reminded the Commissioners that the annual election and appointments for Board officers and various operational representations were to take place this evening during the New Business portion of the agenda.</p>	<p><u>Items for Discussion</u> Board Elections/Appointments</p>
<p>This agenda item was discussed earlier in the evening's agenda during Supt. of Finance/HR Piworski's report.</p>	<p>Metra Contractual Arrangements</p>
<p>Staff and Commissioners discussed possible project options should the District find it appropriate to apply for a 2024 OSLAD cycle Grant. The options included nature themed work at Meacham Creek Park (trails/signage/boardwalk), pond work at Manary Park (upgrades to the pond area and trail system at the northern end of the park), and tennis court upgrades at Nordic Park. After much discussion, while the Manary Park pond option was thought highly of, it was felt the Meacham Creek Park option was the best way to go. Staff will further investigate the 2024 cycle timeline and attainment of professional services. The</p>	<p>OSLAD Project Options – 2024 Cycle</p>

timeline to get all accomplished is not in our favor.

It was decided that a tentative July park tour date option would include either July 11, 18 or 25. Commissioners will get back to Director Baum with their availability.

Staff provided the Commissioners with an update of the Goodenough Park Playground project. Once we ascertain various equipment options from Cunningham Recreation, a public input meeting will be scheduled to attain feedback from residents. The general timeline has work commencing in the fall of 2023.

Commissioner Ott asked if there was any Old Business before the Board. There was discussion related to possible new parking options for the Goodenough Park site. Staff will follow up with Bloomingdale Township Road District on possible options near the northern entrance to the park at Woodview Drive.

It was moved by Commissioner Jarocinski and seconded by Commissioner Bean to nominate for election Commissioner Ott for the position of President of the Board of Commissioners of the Medinah Park District. There were no other nominations before the Board of Commissioners. Commissioner Ott, per roll call vote, elected as President of the Board.

ROLL CALL VOTE: (on nomination for President of the Board for MPD)

Aye: Jean Ott, Maryann Grygiel, John Blankenship, Russell Bean, Irene Jarocinski

Nay: None

Absent: None

Motion Carried.

It was moved by Commissioner Ott and seconded by Commissioner Bean to nominate for election Commissioner Grygiel for the position of Vice-President of the Board of Commissioners of the Medinah Park District. There were no other nominations before the Board of Commissioners. Commissioner Grygiel, per roll call vote, elected as Vice-President of the Board.

ROLL CALL VOTE: (on nomination for Vice-President of the Board for MPD)

Aye: Jean Ott, Maryann Grygiel, John Blankenship, Russell Bean, Irene Jarocinski

Nay: None

Absent: None

Motion Carried.

It was moved by Commissioner Ott and seconded by Commissioner Grygiel to appoint Executive Director Baum as Secretary of the Board of Commissioners of the Medinah Park District and Supt. of Finance/HR Piworski as Alternate Secretary of the Board of Commissioners. Director Baum, per roll call vote, appointed as Secretary of the Board of Commissioners and Supt. Piworski appointed as Alternate Secretary of the Board of Commissioners..

ROLL CALL VOTE: (on appointment for Secretary and Alt. Secretary of the Board for MPD)

Aye: Maryann Grygiel, John Blankenship, Russell Bean, Irene Jarocinski, Jean Ott

Nay: None

Absent: None

July Park Tour

Goodenough Park
Playground project
update

Old Business

New Business

Election of Board
Officers and Annual
Appointments

<p>Motion Carried.</p> <p>It was moved by Commissioner Ott and seconded by Commissioner Blankenship to appoint Commissioner Jarocinski as Treasurer of the Board of Commissioners of the Medinah Park District. Commissioner Jarocinski, per roll call vote, is appointed as Treasurer of the Board of Commissioners.</p> <p>ROLL CALL VOTE: (on appointment for Treasurer of the Board for MPD) Aye: John Blankenship, Russell Bean, Irene Jarocinski, Jean Ott, Maryann Grygiel Nay: None Absent: None Motion Carried.</p> <p>It was moved by Commissioner Ott and seconded by Commissioner Bean to appoint all other listed individuals (as presented) to fill all Representatives and Alternate Representatives/Attorney/Audit Firm positions of the Medinah Park District.</p> <p>ROLL CALL VOTE: Aye: Russell Bean, Irene Jarocinski, Jean Ott, Maryann Grygiel, John Blankenship Nay: None Absent: None Motion Carried.</p> <p>It was moved by Commissioner Ott and seconded by Commissioner Jarocinski to approve Resolution 23-15 as amended, a resolution approving an asphalt contract between the Medinah Park District and A&A Paving Contractors, Inc. for paving work at the Thorndale Park/Connolly Rec Center. The Addendum included adding hot rubber crack filling to the contract with a not to exceed \$2,000.00 level. Commissioner Ott asked for discussion. There was none.</p> <p>ROLL CALL VOTE: Aye: Irene Jarocinski, Jean Ott, Maryann Grygiel, John Blankenship, Russell Bean Nay: None Absent: None Motion Carried.</p> <p>It was moved by Commissioner Bean and seconded by Commissioner Jarocinski to approve Resolution 23-16, a resolution approving a Site Development Agreement between the Medinah Park District and Innovation Landscape, Inc. for the 2023 Thorndale Park National Fitness Campaign Fitness Court Project. Commissioner Ott asked for discussion. Commissioner Blankenship asked if the project has prevailing wage requirements. Director Baum answered in the affirmative.</p> <p>ROLL CALL VOTE: Aye: Jean Ott, Maryann Grygiel, John Blankenship, Russell Bean, Irene Jarocinski Nay: None Absent: None Motion Carried.</p> <p>It was moved by Commissioner Grygiel and seconded by Commissioner Bean to enter the Board of Commissioners into Executive Session under 120/2(C) 1 – Personnel of the Open Meetings Act at 9:04PM. Commissioner Ott asked for discussion. There was none.</p>	<p>Resolution 23-15: Thorndale Park/Rec Center Asphalt Project</p> <p>Resolution 23-16: NFC Fitness Court/South Thorndale Project Agreement</p> <p><u>Executive Session</u></p>
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ROLL CALL VOTE:

Aye: Maryann Grygiel, John Blankenship, Russell Bean, Irene Jarocinski, Jean Ott
Nay: None
Absent: None
Motion Carried.

It was moved by Commissioner Ott and seconded by Commissioner Grygiel to adjourn the Executive Session and return to the Regular Meeting of June 21, 2023 at 10:07PM. Commissioner Ott asked for discussion. There was none.

Adjourn Ex. Session
and Return to Regular
Meeting

ROLL CALL VOTE:

Aye: Russell Bean, Irene Jarocinski, Jean Ott, Maryann Grygiel
Nay: None
Absent: John Blankenship
Motion Carried.

It was moved by Commissioner Ott and seconded by Commissioner Bean for the Medinah Park District to secure a Professional Services Agreement with the Illinois Association of Park Districts (IAPD) for the execution of Executive Director search consultation services. Commissioner Ott asked for discussion. There was none.

Other Business
IAPD Ex. Director
Search Agreement

ROLL CALL VOTE:

Aye: Russell Bean, Irene Jarocinski, Jean Ott, Maryann Grygiel
Nay: None
Absent: John Blankenship
Motion Carried.

It was moved by Commissioner Ott and seconded by Commissioner Bean for the Medinah Park District to create an Request For Proposal (RFP) for the future attainment of legal services. Commissioner Ott asked for discussion. There was none.

Request For Proposals
for Park District Legal
Services

ROLL CALL VOTE:

All In Favor: Aye (4)
Nay: None
Absent: John Blankenship
Motion Carried.

It was moved by Commissioner Ott and seconded by Commissioner Bean to approve the salary increase for Recreation Supervisor Wogelius as presented by Director Baum.

Full-Time Staff Salary
Increase

ROLL CALL VOTE:

All In Favor: Aye (4)
Nay: None
Absent: John Blankenship
Motion Carried.

It was moved by Commissioner Ott and seconded by Commissioner Jarocinski to adjourn the Regular Meeting of the Board of Commissioners of June 21, 2023 at 10:08PM. Commissioner Ott asked for discussion. There was none.

All in Favor: Aye (4)
Opposed: Nay (0)
Absent: (1)
Motion Carried.

Respectfully submitted,

Bruce Baum, Secretary – Medinah Park District

Date: _____

Jean Ott – President of the Board of Commissioners

Adjournment of
Regular Meeting